



Diploma of Children's Services (CHC50302)



The Diploma of Children's Services is a full-time course which is delivered in 4 terms over one year (45 weeks - full time). The content of the course includes all of the underpinning skills and knowledge required to support learning at the Diploma level, including opportunities for practice of skills in a workplace.

Vocational Outcome

On successful completion of this qualification, graduates will have acquired skills to work with limited supervision in the Child Care environment. With suitable experience, graduates will be able to perform the duties of a Child Care Assistant, Family day Care Coordinator, Child Development Officer and Authorised Supervisor. This is the highest qualification required at Director or Service Manager level.

Qualifications

Graduates completing all components of this course and demonstrating competence in all units will be awarded a nationally recognised Diploma of Children's Services (CHC50302). A nationally recognised Statement of Attainment will be issued where a student has withdrawn but has successfully completed part of the course.

Career Opportunities

After gaining sufficient work experience, graduates can obtain various exciting career options such as a Qualified Child Worker, Team Leader, Group Leader, Program Leader, Family day Care Coordinator Service Manager and Service Director.

Entry Requirements

The entry requirement for this course is the completion of NSW Higher School Certificate or its equivalent or mature age entry for students over 21 years of age.

University Options

Students wishing to pursue University after completing studies at Australian Careers Business College can do so in conjunction with various Universities and Educational Institutions. Depending on the student's results and the University selected, graduates may be eligible for up to one year's recognition.

Recognition of Prior Learning (RPL)

Recognition of prior learning acknowledges skills, knowledge and competencies obtained through:

- Formal training/study
- Work experience
- Life experience

Students are eligible to apply for RPL and an administration fee of \$250 per unit of competency applies depending on the evidence supplied by students seeking RPL. Full details of the application process can be acquired from the college's student administration.

Credit Transfer (CT)

Australian Careers Business College recognises and grants credit transfer for nationally recognised qualifications issued by other RTOs. Full details of the application process can be acquired from the college's student administration.

Language Literacy and Numeracy (LLN) Skills

This course has been designed to redress any deficiencies in participants' key LLN skills and to develop the generic skills of teamwork, communication and problem solving that are highly valued by employers. As completion of the Higher School Certificate or equivalent is an entry requirement for the course, students will be expected to have LLN skills appropriate to this level. For International students, where the first language is not English a minimum IELTS band score of 6.00 is required.

Course Delivery

The course is delivered by a combination of lectures and tutorial sessions. The lectures are designed to explain the elements and criteria of each unit of competency.

Assessment

Assessment methods for this course are a combination of practical and written assignments, case studies and practicum's. This may include assignments, projects, role plays, simulation, class presentations, maintenance of record books / journals / log books, research and report preparation. Assessment may also include 'Integrated Assessment' whereby several units of competency are assessed together.

Work Experience

Structured industry placement (work experience) is offered with this course.

Accreditation Status

The Australian Careers Business College is registered by NSW VETAB to train, assess and issue a nationally recognised qualification for this course. This Diploma of Children's Services - CHC50302 is recognised by the NSW Department of Community Service (DOCS).

ACBC/Diploma of Children's Services CHC50302.Course Outline. Version 1 Jul/2008



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Learning Resources

All equipment and resources are provided for students enrolling into this course including student handouts and assessment instructions (textbooks are subject to an additional cost). A list of prescribed textbooks for the course will be given to students during orientation day. Students have access to college computer labs as well as the Internet (via an arranged timetable).

Prerequisites

Students who meet the published entry requirements must undertake 13 prerequisite units from the Certificate III in Children's Services (CHC30402).

Course Units of Competency

(13) Thirteen units from CHC30402 Certificate III in Children's Services are prerequisites to this qualification

CHCCHILD1C	Identify and respond to children and young people at risk of harm
CHCCN1D	Ensure children's health and safety
CHCCN2C	Care for children
CHCCN4D	Respond to illness, accidents and emergencies
CHCCS301A	Work within a legal and ethical framework
CHCFC1C	Support the development of children in the service
CHCIC1C	Interact effectively with children
CHCOHS301A	Participate in workplace safety procedures
CHCORG3B	Participate in the work environment
CHCPR1C	Deliver services/activities to stimulate children's development and enhance their leisure
CHCPR3C	Develop an understanding of children's interests and developmental needs
HLTFA301A	Apply First Aid
CHCCN5C	Care for babies

(13) Thirteen Compulsory Units

CHCCHILD2C	Support the rights and safety of children within duty of care requirements
CHCCN11C	Establish, manage and monitor the implementation of a safe and healthy environment
CHCCN8B	Plan care routines
CHCFC2C	Foster and enhance children's development
CHCFC3C	Foster and enhance children's social, emotional and psychological development
CHCFC5C	Foster and enhance children's cognitive and language development
CHCIC10C	Establish and implement plans for developing responsible behaviour
CHCIC12C	Plan the inclusion of children with additional needs
CHCOHS501A	Manage workplace OHS management system design.
CHCPR10C	Design, implement and evaluate programs of the service.
CHCPR2C	Arrange, organise experiences which facilitate and enhance children's development
CHCPR9C	Document, interpret and use information about children
CHCRF11B	Work in partnership with families to care for the child

(7) Seven Elective Units

CHCFC6C	Provide experiences which facilitate children's expressive development
CHCFC7C	Use music as a medium to enhance children's experience and development
CHCFC8A	Provide experiences which enhance children's development and learning
CHCIC11B	Implement and promote inclusive policies and practices
CHCORG5B	Maintain an effective work environment
CHCPR14B	Observe children and interpret observations
CHCORG14B	Manage a service organisation



The Australian Careers Business College is registered by NSW Vocational Education and Training Accreditation Board (VETAB) to deliver selected nationally recognised qualifications.

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